



Association of Directors of
Environment, Economy, Planning & Transport

Transport & Connectivity Board Terms of reference (updated October 2019)

Background

The Association of Directors of Environment, Economy, Planning and Transport (ADEPT) represents Place Directors from county, unitary and metropolitan authorities, along with Local Enterprise Partnerships and corporate partners drawn from key service sectors. ADEPT members are at the very heart of maximising sustainable growth in communities throughout the UK. We are delivering the projects that are key to unlocking broader economic success and creating more resilient communities, economies and infrastructure.

Transport & Connectivity Board

Remit

The Transport and Connectivity Board is one of 4 subject boards that report into the Leadership Board of ADEPT. The purpose of the Board is to share learning, provide comment and advice and to support research and development in its subject area. The other three subject boards are:

- Sustainable Growth
- Environment
- Engineering

The Board is responsible for all areas associated with Transport and Connectivity and those are deemed to include road, rail, aviation, passenger transport, digital and utilities. Across these areas the Board will reflect on the implications of, amongst other things, innovation, new technology, active travel, future mobility and accessibility. It will also consider the range of funding opportunities and challenges and their implications on the services that local authorities can provide. There will clearly be areas of crossover with other boards in relation to such issues as utilities, road safety, air quality etc. and the board will seek to work closely with fellow boards where this is the case.

The Board will act as a review point for research and pilot projects, supported by ADEPT, that fall within its remit.

Membership

The Transport & Connectivity Board's membership is voluntary and is drawn from member local authorities as well as chairs of supporting groups who are not members of ADEPT and the Board policy support officer. It also includes representatives from:

- DfT
- LGA

ADEPT

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Key personnel are:

- Chair: Mark Kemp, Hertfordshire County Council
- Deputy Chair: Ann Carruthers, Leicestershire County Council
- Secretary: Adele Adamson, Hertfordshire County Council

The Board oversees the following working groups:

- Traffic Systems Working Group, Chair: Adrian Gray, Hampshire County Council
- Rights of Way Managers' Working Group, Chair: Shona Butter, Shropshire County Council
- Traffic & Safety Working Group, Chair: Paul Copeland, East Riding Council
- National Traffic Managers' Forum, Chair: Mark Corbin, Transport for West Midlands
- Digital Connectivity Group, Interim Chair: Ceren Clulow, Nottinghamshire County Council

The Board will consider the formation of new sub-groups and/or task and finish groups as appropriate to look at other areas of responsibility.

Meetings and other activities

The Board will meet at least four times a year and will seek to meet in advance of the Leadership team meeting. Meetings will be on a Friday morning but there will be the opportunity to extend into the afternoon and hold workshop-type sessions on specific issues where the Board is looking to develop position statements, respond to consultations or support other bodies in their research. Meetings will be scheduled for the year ahead with some flexibility around the need for the workshop element of the meeting.

The Board will invite other interested parties to join either specific meetings or for specific items as appropriate and with the agreement of the Chair or Vice Chair these could include but are not restricted to Police, Highways England, Academia, other government departments (such as DCMS), TAG, ATCO and other professional bodies (such as CIHT). Meetings will generally be held in London but where opportunity exists to visit issues or areas of interest away from London these will be considered by the Chair. Examples may include – Transport Catapult, HE control centre etc.