

MINUTES OF MEETING

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| MEETING SUBJECT | ADEPT Transport & Connectivity Board | MEETING DATE | 05 June 2020 |
| RECORDED BY | Anushia Vettivelu | TIME | 10:30 -13:00 |
| | | VENUE | TEAMs |

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| ATTENDEES PRESENT | <p>Mark Kemp (MK) (CHAIR)</p> <ul style="list-style-type: none"> • Adrian Gray • Alan Creedy (AC) • Andrew Jones (AJ) • Andrew Murray (AM) • Ann Carruthers (ACA) • Anushia Vettivelu (AV) • Clive Thompson (CT) • Emily Ellis (EE) • Gary Bartlett (GB) • Gary Wood (GB) • Grahame Bygrave (GB) • Hannah Bartram (HB) • Ian Achurch (IA) • Jason Humm (JHU) • Jamie Hulland (JH) • Jason Salter (JS) • John Lamb (JL) • Kamal Panchal (KP) • Keith Wilcox (KW) • Karl Rands (KR) • Karl Taylor (KT) • Lynn Ryan (LR) • Mark Corbin (MC) • Nicola McCoy-Brown (NMB) • Pam Turton (PT) • Paul Copeland (PC) • Paul Crick (PC) • Paul Rusted (PR) • Peter Molyneux (PM) • Ruth Dulieu (RD) • Sara Turnbull (ST) |
| APOLOGIES | <ul style="list-style-type: none"> • Anthony Payne • Geoff Pickford • Ian Vears • Mike Ashworth (MA) • Rupert Clubb • Ruth Bendall |

| ITEM | | BY WHO | ACTION WHEN |
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| 1 & 2 | Welcome and Apologies, minutes of last meeting & matters arising | MK | Agreed |
| 3 | <p>Updates from National Organisations</p> <p>Department for Transport – Ben Smith</p> <ul style="list-style-type: none"> Investigating in the long-term how passenger numbers can get back to what they were pre-Covid and if this is achievable Working on the impact and implementation of social distancing measures, resulting from the announcement that a face covering will be mandatory on bus/train/tube and trams except for the small group identified as exempt. Authorities to provide feedback on the impact of social distancing on the transport network and what are the concerns/challenges of using the network to access retail. The Safer Transport Communication Campaign is being taken forward, working with CPT to provide information/visuals at bus stops. <p>Questions</p> <p>(AM) What are we envisaging for the future of public transport? It is going to be a long and gradual process of reopening, measures need to be put in place so we can operate transport services, but we need to acknowledge it is a changing environment. Under the current arrangements, there are people who will not be able to use the network, levels of PT may change as people will have had to seek alternative ways of travelling to work/working from home.</p> <p>(ST) Is there going to be further guidance on face covering for students? As it is a changing environment, guidance will need to be continuously updated. MK suggests ADEPT produces a challenge paper on the implications of Covid on public transport which would be a live document and shared with DfT.</p> <p>(PM) Sales on second-hand cars have doubled, is this being monitored? DfT are interested in this and will be looking into it. The current government advise is that a car maybe a sensible option but there will be implications on the environment, congestion and how infrastructure can manage with the demand.</p> <p>Telefonica are providing mobile phone data to DfT can this data also be share with Authorities? BS to investigate this further and to find out if the information can be shared</p> <p>(AG) Experiencing traffic problems with HWRCs and fast food restaurants reopening, are DfT considering new powers for local authorities to manage traffic, particularly enforcement powers? Changes have been made to TRO's in response to Covid but if this an emerging problem then this needs to be fed back to DfT so options to address this can be investigated.</p> <p>(AC) The £250m provided by DfT in May to address emergency measures was welcomed but the subsequent letter with caveats for this funding needs to be considered as it had an impact on what could have been used towards</p> | <p>ALL</p> <p>ALL</p> <p>BS</p> <p>ALL</p> | |

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| | <p>emergency measures. It is acknowledged that concerns have been raised about this and DfT will reflect on this.</p> <p>A request that DfT consider an extension for PSVAR for school transport, Covid has had a time and financial cost implication on achieving this. DfT will provide feedback to ADEPT,</p> <p>Local Government Association - Kamal Panchal and Andrew Jones</p> <ul style="list-style-type: none"> • Home to School Transport is focal discussion for what will happen in September when schools go back • Correspondence sent to Grant Shapps offering support to DfT and Government with their ambitions going forward. • Consideration needs to be given to the changes that have been made to TRO publication being permanent and the use of ANPR for parking to make the town centre experience for shoppers easier. • Further discusses with ADEPT members needed on Covid economic recovery, what interventions the Government might implement to support industries and what policy lines need to be adopted for this e.g. scrappage scheme what kind of scheme do we want and is suitable. • In the next few weeks a project is to be commissioned on the future of public transport. It will investigate what the impact will be on the commercial bus industry until social distancing is relaxed, the future of the bus industry in rural areas and the future of combined authorities that want to explore an integrated modal option similar to London. Input from ADEPT members requested. • A study is to be commissioned in late 2020 to support the LGA continuing request that publicity requirement for public notices on TROs are relaxed. An evidence base will be presented to DfT on alternative models for TROs and best practice examples from the emergency TRO powers. <p>Questions</p> <p>(CT) Is the LGA aware of any direction/guidance being discussed at DfT or DfE on home to school transport? No direction has been provided yet but DfT and DfE are working together, issues around funding have been raised and there are concerns for Secondary and SEND students.</p> <p>(JS) Meeting due with DfE on 10th June 2020 to discuss home to school transport for September and will work with them to develop a policy, feedback will be provided to ADEPT</p> <p>Association of Transport Co-ordinating Officers</p> <p>No update</p> | <p>BS</p> <p>ALL</p> <p>ALL</p> <p>JS</p> <p>JS</p> | |
| 4. | <p>Updates from Working Groups</p> <p>The Rights of Way Working Group – Hannah Bartram</p> <ul style="list-style-type: none"> • Surveys completed in May, the volume of traffic on the RoW network have increased but this has also led to issues between landowners and those accessing the countryside. The survey results are available on the ADEPT website, | | |

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| | <p>The National Traffic Managers Forum - Mark Corbin</p> <ul style="list-style-type: none"> • Two meetings have been held on the 8th and 14th May 2020. The challenges in regions are the same with issues on implementing measures to support social distancing. • Actively trying to join up the road safety campaign with regional police. • It was flagged that in support of emergency measures that there was going to be a demand for signs and materials – there is not enough to supply authorities demand • A second conference is intended to be held on 7th October 2020. <p>The Road Safety Working Group - Paul Copeland</p> <ul style="list-style-type: none"> • Concerns raised over the recent funding opportunities and the timescales/requirements to meet deadlines. • It has not been confirmed by DfT, but it is expected that that there will now be a one-year delay on the Recorded Injury Collisions consultation which was due to start in Spring 2020. <p>The Traffic Systems Working Group – Adrian Gray</p> <ul style="list-style-type: none"> • The Functional Controller for Traffic Signals is out to consultation. • Posters/signs are being put on equipment which is part of the anti-5G movement. • <p>The Digital Connectivity Group - Nicola McCoy-Brown Update paper provided for meeting – attached to minutes</p> | | |
| 5. | <p>Update on Position Papers – Active Travel</p> <ul style="list-style-type: none"> • MK/EE/HB are producing a position paper on Active Travel for ADEPT which will be circulated to Members for comments. • It is envisaged that through ADEPT a series of position statements will be produced, these will be refreshed as required. | MK/EE/ HB | |

| ITEM | <u>Session 2: Covid-19 Recovery - Passenger Transport</u> | | |
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| 6 | <p>Greener Journeys – KPMG Bus Research – Patrick Baldwin and Gerard Whelan</p> <p>There has been a request to Green Journeys to investigate ‘How to maximise the benefits of local bus services.’ The work was commissioned prior to Covid 19 but will address issues around recovery within the study, the findings will also feed into the new National Bus Strategy.</p> <p>The study is split into three sections;</p> <ol style="list-style-type: none"> 1. Situation analysis to understand what is happening in public transport 2. The policy framework 3. How to maximise benefits <p>There is a need to understand the scale of investment required, which has been split into two steps;</p> <ol style="list-style-type: none"> 1. Type/scale of investment needed to allow patronage levels to reach potential 2. What investment is needed to encourage further modal shift | | |

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| | <p>Questions</p> <p>(AJ) What impact will Covid 19 have on the future of the bus industry? This could have an impact on the analysis undertaken and how will it represent the market post Covid 19? It will depend on economic/social activity and behaviour. There will be a need for travel to start again after Covid 19 and bus services will be required to manage this.</p> <p>(SH) An area often overlooked is human resources, capability within the bus organisation to work together is needed. These areas work well together if there is good leadership, but it is acknowledged that this is an important factor. If public transport is to have a more prominent role within the climate emergency agenda, there is a need to improve skills and knowledge.</p> <p>ACTION: Request feedback from ADEPT on what authorities are seeking to be included in the bus strategy, the balance between local delivery and what might come from central government.</p> |
| 7 | <p>ATCO - Impacts of Covid-19 on passenger transport – Jason Salter</p> <ul style="list-style-type: none"> • Mainstream home to school transport is currently operating 5-10% of services. • There is an aspiration for primary school pupils to have access to their teachers from the beginning of July, there is uncertainty what this will mean for transport/schools. • The network is going to struggle to maintain social distancing if you add anymore year groups for primary schools • Years 10 and 12 are returning to school on 15th June, this should not be an issue for social distancing on transport. • As local authorities do not control schools, particularly secondary, we are unable to mandate requirements therefore schools are setting up their own framework for reopening. • SEND transport is going to be complicated due to the complexity of requirements. In Wiltshire they are expecting to be operating at 50% capacity before the end of the school year. • Grant funding from CBSSG has been pledged for commercial operators, awaiting to hear what will be available for local authorities, current funding is up to 8th June but there has been no pledge beyond this. |
| 8 | <p>Oxford Bus – Covid-19 Bus Operators Perspective – Phil Southall</p> <p>Presentation attached to minutes</p> <p>Questions</p> <p>(GB) Are park and rides still operating in Oxford and if not are there any plans to reintroduce them in the future? All park and rides will be operating from the first week of June. During the pandemic four out of five routes continued to operate but it is acknowledged that there is a lower patronage rate that this time.</p> |
| 9 | <p>AOB</p> <p>The Low Carbon Vehicle Partnership is going to be undertaking a study to investigate low carbon emissions, they have requested that ADEPT put forward a steering group member.</p> |

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| | <p>DfT and DfE are investigating the challenges facing home to school transport and are seeking views on capacity and the costs. If ADEPT Members want to feed into this investigation, please pass comments to MK.</p> <p>UCL have contacted ADEPT to inform that research is being undertaken on behavioural change</p> <p>The responses which were submitted for the E-Scooter consultation have be combined into an ADEPT response.</p> |
| 10 | Date of Next Meeting – Friday 4th September 2020 (VIA TEAMS) |