

TRAFFIC SYSTEMS GROUP BUSINESS PLAN 2021/22

1. EXECUTIVE SUMMARY

The Traffic Systems Group (TSG) is open to any person properly representing a Local Highway Authority interested in traffic control. It functions under the auspices of the Association of Directors of Environment, Economy, Planning and Transport (ADEPT) Transport and Connectivity Board.

The Traffic Systems Group:

- Acts as a pressure group for traffic information and control system users
- Seeks to improve quality of manufacture, maintenance and operation of traffic information and control systems
- Receive requests for information and investigation from the ADEPT Transport and Connectivity Board and initiate response. Advise the ADEPT and Connectivity Board on emerging issues affecting traffic systems.
- Represent UK local authorities in liaising with DfT on relevant legislation. Receive consultation documents from DfT to coordinate feedback.
- Provide a forum for discussing emerging issues and sharing best practice and connecting engineers with experts in all fields of traffic control.
- Champion professional development, working in collaboration with professional bodies to promote traffic control and develop the necessary skills in new recruits and facilitate continuing professional development in established practitioners.
- Represent UK local authorities on traffic control issues arising through related developments e.g., CAV.
- Disseminates advice and promotes discussion amongst Local Highway Authorities on issues related to traffic information and control

Key Objectives for the year:

- Continue to support TOPAS Ltd for the maintenance of specifications for traffic signal and associated equipment.
- Review and update advice provided previously by TSG relating to electrical testing requirements.
- Raise the profile of TSG through active participation in technical forums and discussions groups.

2. PURPOSE OF GROUP

The Traffic Systems Group (the Group) provides a forum for the exchange of information on traffic information and control systems and equipment between users of such systems and equipment manufacturers and regulators. It works with other ADEPT working groups to ensure a common approach on cross-cutting matters.

It represents the "User" view in discussions with the Department for Transport (DfT) and other organisations on matters relating to traffic information and control systems and equipment and any other technical matters affecting Highway Authorities related to the traffic information and control system and equipment functions of the DfT Headquarters Section.

The Group seeks to promote knowledge of traffic information and control techniques, to liaise with professional institutions and training organisations and to encourage training and staff development in public and private sector organisations in traffic information and control techniques. It aims to improve the efficiency and effectiveness of traffic information and control systems through dialogue with the DfT, the Highways England and with industry, and sharing of good practice among its members.

3. DEFINITION OF TRAFFIC INFORMATION AND CONTROL

The term traffic information and control is defined in this context as the use of any electronic device, apparatus or system installed on or adjacent to the highway which can be used to improve the efficiency of the highway network, reduce pollution from vehicles, improve road safety or improve the environment, together with any instation computers used to control such devices.

The Group therefore has an interest not only in traffic signalling but also in all aspects of Intelligent Transport Systems, including UTMC, traffic and travel information, route guidance, bus priority, real-time information, car park management etc, and the processing of data for all forms of transportation. Consequently, these topics are also discussed at the Group's meetings.

4. CONSTITUTION

The Traffic Systems Group functions under the auspices of the ADEPT Transport and Connectivity Board as a working-group of the Board.

5. MEMBERSHIP

Membership is open to any person properly representing a Local Highway Authority. These representatives can be the Authorities' own officers or consultants nominated by the Authority, with the following restrictions:

Not providing a forum for marketing products or services other than between Local Authorities for the purposes of shared services or the provision of technical support.

Not providing a forum for airing personal grievances against manufacturers or other service providers.

6. WORK PROGRAMME FOR 2021/22

	Action/ Timescale
6.1 One of the Group's principal objectives is to act as a forum for users. The Committee intend to expand the range of relevant information available through electronic means, such through the ADEPT website. By encouraging a greater involvement from Local Authorities, other objectives will be strengthened.	
6.2 To meet representatives from the DfT Headquarters Divisions and the Highways England to discuss matters of common concern (subject to DfT Agreement).	Three times per annum
6.3 To meet in open session to report on the action of special working parties and groups, report on meetings and correspondence with the DfT and ARTSM and to exchange information between members.	One time per annum, as resources and priorities permit.
Open meetings are intended to provide more in-depth discussion and training on topical subjects relevant to the membership.	Programme Co-ordinator, Michelle Fillingham Annually
6.4 To continue to co-operate with the Institute of Highway Engineers (IHE) to run a four day residential course.	
To explore with other organisations the provision of other courses and training experiences.	
6.5 To carry out surveys of traffic control equipment.	As and when required
6.6 To liaise on an ad-hoc basis with	
a) Professional Institutions such as ICE, IHT and IHE;	
b) Other ADEPT working-groups;	

7. COMMITTEE

The Group has established a co-ordinating Committee comprising Chairman, Admin and Technical Secretaries, and representatives from UK local authorities. Where vacancies occur, new committee members shall be elected if nominated and seconded by the remaining committee, except in the case of multiple nominations, where the membership shall be invited to vote. Committee roles shall be determined by the committee.

To provide maximum national representation, it is suggested that regional TSG committees should be encouraged along the same lines as those already formed in Scotland, the Midlands, East and Southwest. The regional TSG committees should where possible provide a representative at national committee meetings to coordinate activity. Regional and national meetings should be scheduled to take place within a short period of each other and of the ADEPT Transport Committee to maximise the dissemination of information.

Membership of this Committee should be representative of Authorities from both rural and urban areas, and from consultants

The names of the members of the Committee and the representatives of the Group on the various Working Groups and Panels are given in Appendix "A".

Appendix "A"

ADEPT Transport Committee

Traffic Systems Group Organisation

Traffic Systems Group Committee				
Adrian. Gray (Chairman)	Hampshire	Email:	adrian.gray@hants.gov.uk	Management of TSG business. Reports to ADEPT TOPAS
Richard Ling (Meetings Secretary)	Cambridgeshire	Email:	richard.ling@cambridgeshire.gov.uk	Liaison with DfT TOPAS (vice chair)
Dave Kinnaird (Technical Secretary)	Cardiff	Email:	d.kinnaird@cardiff.gov.uk	Liaison with Industry Wales
Michelle. Fillingham (Presentation Secretary)	Bournemouth	Email:	Michelle.fillingham@bournemouth.gov.uk	Liaison with IHE Programme of presentations for Open meetings.
Kornelis VanTuyl	London TfL	Email:	Kornelis.Vantuyl@TfL.gov.uk	TOPAS
Gafoor Din	Warwickshire	Email:	gafoordin@warwickshire.gov.uk	Liaison with IHE
Jayesh Parmar	Leicester	Email:	jayesh.parmar2@leicester.gov.uk	
Richard Dolphin	Manchester	Email:	Richard.Dolphin@tfgm.com	
Brian Cull	Highways England	Email:	Brian.Cull@highwaysengland.co.uk	TOPAS
Cameron Ferguson	Transport Scotland.	Email:	Cameron.Ferguson@transportscotland.gsi.gov.uk	Transport Scotland.

Roy Gordon	Transport Northern Ireland	Email:	roy.gordon@infrastructure-ni.gov.uk	Transport Northern Ireland
Gary McCracken,	Transport Northern Ireland	Email:	Gary.McCracken@infrastructure-ni.gov.uk	Transport Northern Ireland
Bruce Slattery	Jacobs	Email:	Bruce.Slattery@jacobs.com	Industry

**Traffic Systems Group
Regional Groups**

Eastern Region			
Richard Ling (Chairman)	Cambridgeshire	Tel: Email:	01223 715916 richard.ling@cambridgeshire.gov.uk

South West Region			
Michelle. Fillingham (Chairman)	Bournemouth	Tel: Email:	01202 451399 Michelle.fillingham@bournemouth.gov.uk

Midlands			
Gafoor Din (Chairman)	Warwickshire	Tel: Email:	01926 418065 gafoordin@warwickshire.gov.uk

Southern			
Adrian. Gray (Chairman)	Hampshire	Tel: Email:	01962 846892 adrian.gray@hants.gov.uk

Scotland			
Cameron Ferguson (Chairman)	Transport Scotland.	Tel: Email:	Cameron.Ferguson@transportscotland.gsi.gov.uk

Wales			
Dave Kinnaird (Chairman)	Cardiff	Tel: Email:	0292 0873321 d.kinnaird@cardiff.gov.uk