

MINUTES OF MEETING

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| MEETING SUBJECT | ADEPT Transport & Connectivity Board | MEETING DATE | 10 December 2021 |
| RECORDED BY | Anushia Vettivelu | TIME | 10:00 -13:00 |
| | | VENUE | TEAMs |

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| ATTENDEES PRESENT | <ul style="list-style-type: none"> • Mark Kemp (MK) (CHAIR) • Adrian Gray (AG) • Andy Jackson (AJ) • Andrew Murray (AM) • Ann Carruthers (AC) • Anthony Ferguson (AF) • Anushia Vettivelu (AV) • Bella Southworth Simons (BS) • David Davies (DD) • David Boyer (DB) • Edward Shortridge (ES) • Gary Bartlett (GB) • Gary Wood (GW) • Graham Bygrave (GB) • Hannah Bartam (HB) • Jamie Hulland (JH) • Jason Humm (JHU) • John Lamb (JL) • Kamal Panchal (KP) • Mark Cobin (MC) • Paul Copeland (PC) • Paul Crick (PCr) • Paul Fermer (PF) • Paul Rusted (PR) • Paula Hewitt (PH) • Pam Turton (PT) • Rob Catherall (RC) • Simon Jeffrey (SJ) |
| APOLOGIES | <ul style="list-style-type: none"> • Adele Wearing • Anthony Payne • Ben Smith • Ceren Clulow • Clive Thomson • Mark Tilley • Peter Molyneux • Ruth Du-Lieu • Shona Butter • Stephen Fidler |

| ITEM | | BY WHO | ACTION WHEN |
|-------|---|---------------------|-------------------------------|
| 1 & 2 | <p>Welcome and Apologies, minutes of last meeting & matters arising</p> <ul style="list-style-type: none"> • Include Paul Crick apologies for September 2021 ADEPT meeting | <p>MK</p> <p>AV</p> | <p>Agreed</p> <p>Actioned</p> |
| 3 | <p><u>Updates from National Organisations</u></p> <p>Department for Transport – Robert Catherall & Anthony Ferguson</p> <p>There has been a delay in the announcement for the Active Travel Fund, it is recognised that this could have an impact on delivery time frames and extensions will be viewed sympathetically. The announcement is expected to be made in early 2022.</p> <p>BSIPs are being reviewed and determining how to allocate the £1.2bn transformation funding.</p> <p>The Bus Recovery Grant will end in April 2022; however, Treasury have agreed to discuss this matter for the next financial year as patronage has not returned to pre Covid levels.</p> <p>Levelling Up Fund feedback on unsuccessful/successful bids are ongoing this should be completed in January 2022. Work is underway on round 2 bids and how these should be approved.</p> <p>Currently working on refreshing Local Transport Planning Guidance, it was last updated in 2009, a workshop was held on 9th December with LA partners.</p> <p>A new version of Manual for Streets should be published before the end of the current financial year.</p> <p>Moving Traffic Offences (Part 6) working towards this coming into force in the next few months. Work is being undertaken on the designation process which local authorities will need to complete to obtain powers.</p> <p>Questions:</p> <p>(AC) When will the Local Transport Planning Guidance be updated/available?</p> <p>Consultation and finalising the document will hopefully be in 2022, however confirmation if these timescales are acceptable needs to be agreed.</p> <p>(PC) Is there an update when the new Strategic Framework for Road Safety will be published? No update available currently.</p> <p>Local Government Association – Kamal Panchal</p> <p>LGA are potentially going to undertake a number of projects over the next few months, in the following areas:</p> <p>Review the last mile in freight which was identified in the Decarbonisation Plan, recognising the growth in freight and if is this an issue for local authorities.</p> <p>Awareness raising for Councillors on micro mobility and e-scooters – potentially spring 2022.</p> <p>HGV driver shortages for Councils – there seems to be issues around waste collection and anecdotal discussions regarding gritter driver shortages. Feedback requested if this is an issue prior to any work commencing.</p> | <p>ALL</p> | <p>ASAP</p> |

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| | <p>LGA responded to a consultation if there should be a statutory obligation on councils to plan and deliver EV charging points, response to be shared with ADEPT Board</p> <p>Association of Transport Co-ordinating Officers (Jason Salter)</p> <p>No Update</p> | SJ | ASAP |
| 4. | <p><u>Updates from Working Groups</u></p> <p>The National Traffic Managers Forum – Mark Corbin</p> <p>The NTMF meeting was held on 2nd December, the Police are now reattending and engaging on national issues.</p> <p>Discussions included the legislation on moving traffic offences and potentially establishing a working group to review the Traffic Management Act.</p> <p>The Rights of Way Working Group – Shona Butter</p> <p>*Please refer to update paper</p> <p>The Road Safety Working Group - Paul Copeland</p> <p>Road Safety Working Group is meeting next week – discussions will be focused on the default 20mph in Wales</p> <p>The Traffic Systems Working Group – Adrian Gray</p> <p>Topaz took over from DfT the old procurement standards for Highways electrical equipment – these were turned into procurement specifications, but they are voluntary. They are useful for local authorities or other organisations that are procuring equipment to ensure that they comply with other regulations.</p> <p>There is concern from the Topaz group (which includes the manufacturing bodies) that some equipment is not being purchased appropriately and is not compliant, this is perhaps more towards utility companies using portable equipment rather than local authorities.</p> <p>Questions</p> <p>(MK) Should a briefing note be sent out from ADEPT that encourages people to consider specifications/regulations? AG in agreement a draft note to be circulated to ADEPT and hopefully to be approved at the next T&C Board.</p> <p>*Please refer to update paper</p> <p>The Digital Connectivity Group - Ceren Clulow</p> <p>*Please refer to update paper</p> | AG | On-going |

| ITEM | <u>Session 2:</u> |
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| 5. | South West Infrastructure Partnership (SWIP) Integrating Route Map - Peter Kydd <ul style="list-style-type: none"> • <i>Presentation attached</i> |
| 6. | Social Value of Roads Project – Stuart Freeman <ul style="list-style-type: none"> • <i>Presentation attached</i> |
| 7. | Live Labs 1 review – Giles Perkins <ul style="list-style-type: none"> • <i>Presentation attached</i> |
| 8. | <p>AOB</p> <p>(AJ) – LCC approached by ADEPT to develop guidance on re-establishing trees in the highway that can be applied locally but also to be used as a template for other organisations.</p> <p>Funding has been provided by the Rees Jeffreys Fund, it should be a 6-month project. Treeconomics have been appointed as the consultant who are specialists in this area of work and a steering group has been set up to take this work forward. The aim is to develop a tool kit that will provide species selection, planting guidance and assess life cycle costs for urban and rural sites.</p> <p>Treeconomics project plan and Value of Trees – <i>Presentation attached</i></p> |
| | <p>Date of Next Meeting – 25th February (10:00 – 13:00) VIA TEAMS</p> |